



WMMLA

Rules and Regulations Manual

The Intent of this Manual is to have policies that align with the OLA and support the organizations operation that can be amended by the current board with a 60% approval vote, as required. OLA Operating Policies [OLA Operating Policies - Ontario Lacrosse Association](#)

Version Control

DATE	UPDATED BY
December 14, 2023	Rob Mason

1. Refund Policy

The Wallaceburg Minor Lacrosse Association shall allot refunds if an email requesting a refund is received by the treasurer (treasurer@wallaceburglacrosse.com) based on the conditions as follows:

- Full refund allotted if player quits prior to April 1 (100% of Registration Fees paid minus \$40 Administration Fee.)
- Three-Quarters refund allotted if a player injures themselves before June 1 of the current lacrosse season (75% of Registration Fees paid.)
- One-half refund allotted if player quits before May 1 in the current lacrosse season (50% of Registration Fees paid.)
- No refund allotted if a player quits after May 1 in the current lacrosse season (0% of Registration Fees paid.)

2. Reimbursement Policy

The WMLA will provide reimbursements to Members for the following situations, provided funds are available.

- 100% of the cost of OLA Coaching Certification for Rep. coaches only
- 100% of the cost of Referee Certification
- 100% of all reasonable costs for an Executive Member attending the OLA AGM/SAGM – Accommodations – Fuel – Meals all supported by receipts.
- Fuel Expenses for an Executive Member attending all OLA/Zone 7 Meetings including but not limited to Monthly, Disciplinary, Release and AGM Meetings.

3. Sponsorship Policy

Team Sponsorships -All proposed sponsorships for individual teams must be presented to and approved by the Executive Board, to ensure a level of fairness across the organization. All sponsorships \$300 and below will go directly to the team and 50% of any amount over \$300 will be retained by the organization to support all teams. All sponsorship funds (including under \$300) need to be directed to the organization, at which point the organization will disperse funds back to the team based on the sponsorship policy.

Individual Sponsorships - Individuals may obtain personal sponsorships for Member Fees and Team Fees if no advertisement is required, along with no tax receipt issued from the WMLA.

4. Release Policy

Releases are only needed if you will be playing Rep Lacrosse, House League players may play out of centre without a release.

RELEASES

The Wallaceburg Minor Lacrosse Association (WMLA) has a fundamental commitment to the growth and development of the game of lacrosse in the Wallaceburg area. The Association has a 'no release' policy for players residing within the Wallaceburg Minor Lacrosse Association boundaries. However, in special circumstances as determined by the WMLA executive, a release may be granted if it abides with the OLA and WMLA Constitution.

Please note:

- When a release is granted the caliber of the player shall not enter the decision.
- The player requesting the release must be registered with the Wallaceburg Minor Lacrosse Association prior to requesting the release and OLA approved for the current season prior to any participation. As per OLA guidelines, release requests may not be considered if the player has not registered before the following days: Box - Third Sunday in March, OMFLL (Boys Field) - March 1, OWFL (Women's Field) - Third Sunday in March.
- If the player is looking for a release to play REP in another centre they must be registered with Wallaceburg and have attended at least 1 REP tryout and/or practice for the appropriate age group.
- As per OLA guidelines, release requests cannot be submitted after the following dates: Box - May 1, OWFL (Women's Field) - May 15, OMFLL (Boys Field) - March 1.
- As per OLA guidelines, release requests cannot be considered before February 15.

HOW DO YOU APPLY FOR A RELEASE?

The Player must first be registered (including payment) with WMLA. The Player or Parent/Guardian must complete section 1 of the Ontario Lacrosse Association (OLA) Release Request Form (<https://ontariolacrosse.com/content/administration/admin-documentation/2023-season/ola-release-request.pdf>) and deliver it to the WMLA President (president@wallaceburglacrosse.com). There is \$50 administration fee associated with a release request and payment must be received (e-transfer treasurer@wallaceburglacrosse.com) prior to release hearing date.

WMLA will respond within 72 hours to acknowledge receipt of the request and notify the player/guardian of the date & time of the release hearing.

The WMLA has two options following the release hearing:

1. Approve the release and provide the applicant with the approved release form.
2. Deny the release request and complete section 2 of the Release Request Form with written reasons for denying the request and provide the applicant with the information necessary to take the request to the Zone.

If the release is denied by the WMLA:

- You can appeal your release to the appropriate league: Zone 7 (box), OMFLL (boys field), or OWFL (girls field). Rules and fees for release exist, please consult the league and OLA guidelines.
- If the request is again denied the request can be taken to the OLA Appeals Committee (there is another fee for this).
- If the request is again denied, the player can either request a refund, or continue to play with his/her current association and try to resolve the differences that led to the request for a release.

In the event a release is granted, the WMLA Refund policy will apply.

5. Non-Relative Head Coach Policy

The WMLA acknowledges the time and financial commitment required to lead a Rep Box Team. To better support non-relative head coaches, the WMLA will accept requests, at the time of coach's selection, to receive a \$1500 stipend. The board is required to evaluate and approve/deny the request for funds based on the financial situation of the WMLA. The intent of the stipend is to reduce the financial burden associated with hotels and travel, for a non-relative head coach. The stipend is only available for the head coach and to a maximum of \$1500. The head coach can disperse the funds as they see fit to other members of their staff. Payments will be made 3 times throughout the season for \$500 each April 1, Jun 15, Aug 15.

6. Playing Time Policy

It is the policy of the WMLA that all Rep Coaches *earnestly* pursue the ideal that players receive equitable playing time. Equitable does not mean equal, rather it means as equal as possible under a reasonable effort by the Coach and their staff over a number of games. It is recognized that players on any team are never of equal ability. It is also recognized that some games are of special importance and that the Coach may have to enhance his team's performance by adjusting playing time. To that end, it is still expected that players with lesser ability will be utilized as equitably as possible over a number of games. It is quite acceptable to restrict playing time for the purpose of disciplinary actions when used reasonably and appropriately. It is also necessary to communicate all such actions of discipline to the player, the parents and/or the legal guardians of all minor aged players at the beginning of the season and throughout the season as necessary.

7. Conduct Unbecoming Policy

Players, Coaches, and spectators are expected to abide by the **WMLA Code of Conduct** and act in a sportsmanlike manner at all times. Behaviour that is contrary to the WMLA Code of Conduct may be subject to disciplinary action, up to and including suspension/removal of a Player, Coach or other team official.

8. Team Finance Policy

The head coach is the individual ultimately responsible for the fiscal responsibility of the team. The head coach will ensure:

- a) Team fees owed to the org. (as determined by the WMLA Treasurer) are paid by May 30.
- b) A team budget including all planned revenues and expenses are shared with parents and the org. by May 1
- c) The team follows the sponsorship and fundraising policies as outlined by the WMLA Rules and Regulations Manual
- d) Jerseys and all equipment must be returned to the org. by Aug. 15. Failure to do so could result in a suspension and/or fine commensurate with the value missing.

9. Jersey Policy

All players that make the Rep Team are required to provide a \$100 refundable deposit and be responsible for their jerseys. The deposit will be returned when the jersey is returned in good condition by Aug. 15.

10. Goalie Equipment Policy

All goalies requiring WMLA owned equipment are required to provide a \$200 fully refundable deposit upon receipt of the equipment. The deposit will be refunded when the equipment is returned at the end of the season. Goalies wishing to utilize the equipment for camps or tournaments in the offseason is support by the organization. Please make arrangements with the Equipment and Facilities Director if required.